



P. O. Box 325 ▪ Sierraville, CA 96126

Water Emergencies: 530-386-0336

Billing Questions: 530-414-5994

SPUD BOARD MINUTES

BOARD OF DIRECTORS REGULAR MEETING JANUARY 15, 2025 AT THE SIERRAVILLE SCHOOL 6:00 PM

MEETING CALLED TO ORDER: 6:01 PM

DIRECTORS ROLL CALL: Lee Wright (√); Tom McElroy (√); Tim Larson (√); Travis Spencer (√);
Glenn Hawxhurst (ABSENT)

Also in attendance: District Counsel, Thomas Archer and District Engineer, Bill Quesnel

CHANGES TO THE AGENDA: NONE

PUBLIC COMMENT: SPUD Customer attended to discuss Board Action for Water Service Overage Fees.

- Customer request for large Overage Fee “forgiveness”. The Board advised usual protocol for request, i.e., Customer to provide receipts, photos and proof of repair.

CORRESPONDENCE: NONE

MINUTES: Approval of December 18, 2024 Regular Meeting Minutes. A Motion was made by Director McElroy to Approve the Minutes for both months; Director Larson 2nd, the Motion passed unanimously.

SPECIAL REPORTS:

1. Water System Updates

- a. Water Operator’s Monthly Report--Patrick Baird
 - i. Discussion: Annual Review of the Water Operator’s Contract Agreement . The Board established an Ad Hoc Committee of Director McElroy and Director Larson, to speak with our Water Operator to develop the following protocols:
 1. Chain of command in Emergencies
 2. Process of approval for “extra work” - and authority to spend money.
 3. Normal “Plant Operations” defined
 4. Itemized Log for work details

SPUD is an equal opportunity provider

SPUD BOARD MEMBERS

Lee Wright | Tom McElroy | Tim Larson | Travis Spencer | Glenn Hawxhurst
info@sierravillepud.gov

- b. Status Update: XiO surge protection plan—Bill Q. is working with an electrical engineering specializing in SCADA systems. —Tabled to February Meeting

2. Pending Projects

- a. Status Report: on the **Groundwater Well Project**
 - i. Status Report: Bill Q. presented and updated timeline.
 - ii. Status Update: Well Project to go out for Bid in January/February 2025
 - iii. Status Report: Thomas Archer presented a USFS update on the Special Use Permit
- b. Discussion: Review and consider District Engineer's Board Memo re Construction Standards Handbook. Tabled to February Meeting

REVIEW OF FINANCIAL REPORTS AND FINANCES:

- a. Review: December 2024 Fund and Cash Reports, A Motion was made by Director McElroy to Approve Reports; Director Larson 2nd, the Motion passed unanimously.
- b. Discussion: Review & Approval of December 2024-January 2025 A/P. Director McElroy made a Motion to approve; Director Larson 2nd; Motion passed unanimously.
- c. Review: 2024 Auditor's Report; Board Requested an Auditor's Executive Summary, still pending
- d. Review: Budget vs. Actuals Summary for Quarter 2.

ADMINISTRATION:

- a. Status Report: Rate Payer accounts; Currently in good standing.
- b. Status Report: Emergency Water Service Agreement Policy and Plan; District Counsel provided status update. Tabled to February Meeting

ADDITIONAL/NEW COMMITTEE ITEMS: NONE

ADJOURNMENT: Meeting adjourned at 8:02 PM. **The meeting was adjourned to the next regular meeting, WEDNESDAY FEBRUARY 19, 2025, at 6:00 PM at the Sierraville Community School.**